

Santmyer/SOCI Application for Employment

330-262-6502
330-262-1569 fax

3000 Old Airport Road
Wooster, OH 44691

Date _____

Name _____ Social Security # _____
Last First Middle

Address _____
Street City State Zip Code

Phone # _____ Are you 18 years or older? Yes No

Employment Desired

Position _____ Date you can start? _____ Salary Desired? _____
 Are you employed now? Yes No If so, may we inquire of your present employer? Yes No
 Ever applied to this company before? Yes No Where? _____ When? _____

Referred by: _____

| Education | Name/Location of School | # of years attended | Did you Graduate? | Subjects Studied |
|----------------|-------------------------|---------------------|-------------------|------------------|
| Grammar School | | | | |
| High School | | | | |
| College | | | | |
| Other School | | | | |

Subjects of Special Study or Research Work: _____

Special Skills
 Activities: (civic, athletic, etc.) _____

US Military or Naval Service _____ Rank _____ Present Membership in National Guard or Reserves _____

Former Employers (List below last three employers, starting with last one first)

| Date Month & Year | Name & Address of Employer | Salary | Position | Reason for leaving |
|------------------------|----------------------------|--------|----------|--------------------|
| From _____ To _____ | | | | |
| From _____ To _____ | | | | |
| From _____ To _____ | | | | |
| From _____ To _____ | | | | |

Which of these jobs did you like best? _____

What did you like most about this job? _____

Santmyer/SOCI Application for Employment (cont.)

Name _____ Social Security # _____
Last First Middle

References: Give the names of three persons not related to you, whom you have known at least one year.

| Name | Address | Business | Years Acquainted |
|------|---------|----------|------------------|
| | | | |
| | | | |
| | | | |

In Case of
 Emergency Notify: _____
Name Address Phone Number

"I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time. In consideration of my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice. At any time, at either my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice. At any time by the company, I understand that a representative from the HR Department, and then only when in writing and signed by the HR Department, has any authority to enter into any agreement for any specific period of time, or to make any agreement contrary to the foregoing.

Date _____ **Signature** _____

Do Not Write Below This Line

Interviewed by: _____ Date: _____

Remarks: _____

Neatness _____ Ability _____

Hired? Yes No Position Department

Salary/Wage _____ Date reporting to work: _____

Approved _____